

San Joaquin Delta College
Student Responsibility Contract

For Students Receiving Veterans' Educational Benefits Under Title 38
Failure to sign and return this contract will result in a delay in benefits.

AVOID OVERPAYMENTS: To avoid potential overpayments you must report changes in your enrollment to the Veterans' Services Office immediately, and contact the U.S. Department of Veterans' Affairs at 1-888-442-4551.

RECERTIFICATION: You will be certified for each continuing term in which you enroll at San Joaquin Delta College. If you do not wish to be certified for less than six units in a given term, you must notify the Veterans' Services Office prior to enrolling. If you have a break in enrollment other than summer, you must contact the office to request re-certification upon your return to school. *Do not submit your paperwork unless you are ready to be certified.*

EDUCATIONAL PLANS: You will be notified by the San Joaquin Delta College Veterans' Services Office when you need to meet with a counselor and develop an educational plan. This plan will include all courses required for you to meet your educational goal; and while you are free to enroll in any classes you choose, you will only be certified for those courses identified on your plan as required for your educational objective. If you have earned military credits, you must use those credits as your electives on your educational plan unless you are in a program for which elective courses are specified in the catalog.

REGISTER EARLY IN REQUIRED CLASSES: Because the VA only allows payment for required courses, we strongly recommend that you register as early as possible for all terms. If you are unsure whether or not a particular class is required for your goal, please contact our office prior to registration.

TRANSCRIPTS: You must have official transcripts from any institution you previously attended sent directly to the Veterans' Services Office prior to the end of your first semester at San Joaquin Delta College, even if you did not receive Veterans' educational benefits for those classes. Your transcripts must be sent directly to our office at 5151 Pacific Avenue, Stockton, CA, 95207. If you prefer, you may have them sent to your home and bring them to us unopened. If you attended a private or out-of-state school, you must provide course descriptions for every course to our evaluations office. ***It is your responsibility to request transcripts to be sent to Delta College.*** List all schools you have attended beyond high school (if none, write N/A on first line):

MILITARY CREDIT: If you have served on active duty, you are required to submit a copy of your DD214 to the Veterans' Services Offices when you request certification for the first time at San Joaquin Delta College. Military credits will not be forwarded to the Admissions & Records Office until you have completed 12 units at Delta College in good standing.

ADDRESS CHANGES: If your address has changed or is going to change, you need to notify the Veterans' Services Office, the Admissions & Records Office, and the U.S. Department of Veteran Affairs at 1-888-442-4551.

COURSES NOT PAYABLE: The U.S. Department of Veteran Affairs does not allow payment for the following classes at San Joaquin Delta College: physical education or athletic-related courses, Library Science, work experience courses, recommended courses, and any courses which are not transferable or not counted towards an AA/AS Degree or certificate program *unless*: 1) it is listed in the catalog as a required pre-requisite for your goal; 2) concurrent enrollment in such a class is listed as required by the catalog; or 3) it has been identified as a required elective. While we encourage you to enroll in such classes if recommended by your counselor or instructor, you need to plan accordingly if you want to receive benefits as a full-time student. If you have questions about whether a particular class is VA payable, contact the Veterans' Services Office. The VA does not allow payment for audited or challenged courses.

WORK EXPERIENCE: The VA allows payment for work experience only if it is listed in the catalog as required for your educational goal. Please contact the Veterans' Services office if you have questions about work experience, internship, or apprenticeship courses.

INTERNET CLASSES: You may receive educational benefits for Internet courses as long as they are required for your goal.

SHORT-TERM & LATE-STARTING CLASSES: Such courses will affect the amount of your monthly benefit as the U.S. Department of Veteran Affairs allows payment for only the duration of short-term classes. Double-check the beginning and ending dates printed in the class schedule for short-term courses.

APPROVED PROGRAMS: All AA/AS Degree and certificate programs listed in the San Joaquin Delta College catalog and all California State University and University of California transfer programs are approved for payment. Transfer programs to private colleges or universities require special approval by the VA. Contact the Veterans' Services Office in advance if you plan to transfer to a private school.

SATISFACTORY PROGRESS: For continued payment, the VA requires that you make satisfactory progress towards your goal. "Satisfactory progress" means maintaining a 2.0 cumulative grade point average and completing at least 50% of your units each term. San Joaquin Delta College is required to report a termination of your benefits if you remain on academic or progress probation more than two semesters or if you attend more than two terms without achieving the 2.0 minimum required for graduation. Once benefits have been terminated, you are not eligible for benefits at Delta College until your cumulative grade point average has reached 2.0 and you have been removed from probation. This policy is more restrictive than college policy and may result in benefits being terminated while you are still eligible to enroll at Delta.

ADVANCE PAYMENT: You may be eligible for advance payment if you enter or reenter training after an interval of at least 30 days and enroll at a half-time or greater rate. If you are eligible for an interval payment, you are *not* eligible for advance payment. Due to the length of time the VA requires to process advance payment, your request must be made in writing to the Veterans' Services Office no later than eight weeks prior to the start of the semester, and must be enrolled in at least 6 units of required classes at the time of your request. You need to be aware of how advance payment works: if you receive payment for August and September at the beginning of the Fall semester, you will not be eligible for additional payment until November, when you are to be paid for October. The Veterans' Services Office will verify your enrollment in required classes before your advance payment check is released.

EXHAUSTION OF BENEFITS: At some point you will have exhausted your benefits and may find they end in the middle of a semester. It is recommended that you keep track of your benefits, anticipate when they will end, and plan accordingly. This is particularly true if you plan to pursue a Bachelor's Degree or higher.

I have read and fully understand the information given to me in this contract and have received a copy of the satisfactory progress standards. I understand that failure to follow this information could result in a reduction or cancellation of my benefits. If I have any questions I will contact the Veterans' Services Office for clarification.

Student Signature

Date

Name (Please Print)

Social Security Number